

Standardized Operating Procedures

Pursuant to New York State Real Property Law § 442-h

Please be advised that **KnockKnock LLC** (the “Brokerage”) sets forth the following standardized operating procedures regarding the prerequisites that prospective renters and homebuyers must meet prior to receiving services or viewing properties listed by the Brokerage:

- **1. Identification:** The Brokerage **DOES NOT require** prospective renters or buyers to provide photo identification prior to viewing properties or receiving services.
- **2. Exclusive Broker Agreements:** The Brokerage **DOES NOT require** prospective renters or buyers to sign an exclusive brokerage representation agreement prior to viewing properties or receiving services.
- **3. Financial Pre-Approval / Proof of Income:** The Brokerage **DOES NOT require** prospective renters or buyers to provide a mortgage pre-approval or upfront proof of funds/income prior to viewing properties or receiving services.